## **Customizing Notifications in Google Classroom**

Google Classroom allows users to customize the notifications they receive. This can be accomplished on both the web interface and through the mobile app, however the web interface has proven to be the more reliable method. The following steps outline the process. This portion of the Google Classroom video also shows how to customize notifications.

1. Click on the three lines in the upper-left corner of the Google Classroom homepage.



2. Scroll to the bottom of the window that opens and click on settings.



3. Scroll to the Notifications section and toggle the settings for the types of notifications you'd like to receive. The drop down menu next to Class notifications provides additional options as shown on the next page.

Email	
Receive email notifications	-
Comments	
Comments on your posts	=
Comments that mention you	-
Private comments on work	=
Classes you're enrolled in	
Work and other posts from teachers	=
Returned work and grades from your teachers	=
Invitations to join classes as a student	=
Due-date reminders for your work	=
Classes you teach	
Late submissions of student work	=
Resubmissions of student work	=
Invitations to co-teach classes	=
Scheduled post published or failed	
Class notifications	_

4. Notifications can be toggled on/off for the classes a user can access.

Turn	email and mobile notifications on or off for a class	^
s	Sample 4-5-6	<b>C</b>
S	Sample 123	=
A	Awesome Albany Teacher Class	=
J	Test	=
E	Enroll Demo	=
C	Classroom for Guide 1	=
T	Test for Updates	=
T	Tech Coach Sample Class 101	=
7	7th Grade Art	=
D	Demo Class	=

**Note:** Google Classroom currently lacks the ability for users to apply different notification policies to each of the classes.